



## TIM HORTON CHILDREN'S RANCH

### Bunkhouse Preparation & Bed Bug Prevention for Summer/March Camp

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#### ***Bed Bug Prevention***

All Bunkhouse accommodations are treated by Property Team, as defined by Bed Bug Outbreak Management binder. Upkeep of Bed Bug Prevention is maintained through regular inspections of sleeping quarters and consistent application of Cedar Soap. \*

#### ***Prior to Groups Arrival***

1. On Day 11's or before Campers arrive, Maintenance Team brings new sleeping bags, water bottles and camper gifts to common rooms of each bunkhouse.
2. On Day 12's or before Campers arrive, Housekeepers put the appropriate number of pillow covers, pillow cases, and fitted sheets in "Clean" laundry baskets in Arts & Crafts ready to go for Day 1.
3. Day 1's (or before), Program Team brings cleaned pillow covers, pillow cases and fitted sheets to the bunkhouses and makes beds.

#### ***While in Session***

1. Councillors/Facilitators check daily for pee beds and bed bugs.\*
2. On Day 3 and Day 7, Housekeeping and Maintenance inspect every room in bunkhouses for bed bugs (*including Councillor rooms*).\*
3. In the event of a "**Hit**", please refer to Bed Bug Response LOP.

#### ***On Day 10 or when Group Departs***

1. Campers and Councillors/Program Team remove all bedding, bag in clear plastic bags and bring it to the Laundry room.
2. After Campers depart, Councillors/Program Team clean, sanitize and treat all beds and furniture in rooms thoroughly with Cedar Soap solution.
3. Bathrooms are cleaned, sanitized and all garbage removed to waste bins behind Kitchen.
4. Housekeeping inspects bedding and launders and stores in Linen closet.

#### ***During Session Break***

1. Housekeepers will complete a thorough deep clean & restocking of supplies for all rooms, hallways, common rooms and bathrooms in bunkhouses.

*\* Please refer to Bed Bug Outbreak Management binder for detailed information on inspection methods, product and treatment information and emergency contacts.\**